

NOTICE OF CALL FOR BIDS
LEASE OF REAL PROPERTY

The objective in issuing this Notice of Call for Bids is to solicit bids for the lease of up to 5 (five) acres of land out of the 33.37 acres owned by Coryell County located at 1300 Coryell City Rd., Gatesville, Texas, from qualified companies or individuals that have the need for the property for an approved use, as fully described in the Notice of Call for Bids.

BID START DATE: March 27, 2023

BID CLOSING DATE: April 18, 2023

BID SELECTION: April 25, 2023, at Commissioners' Court Session

All qualified companies or individuals interested in providing bids for lease of real property detailed herein, should respond with a written proposal to the County. Final selection will be made in accordance with the policies and administrative directive of the County and other statutory provisions. Responses must be received by 11:00 a.m. on April 18, 2023, to Coryell County, Office of the County Attorney, 210 S. 7th St., Gatesville, TX 76528, after which time and date they will no longer be accepted. Late responses will be returned and will not be considered. Responses may be mailed or delivered in person. The complete bid documents are available on the Coryell County website at: www.coryellcounty.org or in the Office of the County Attorney. Telephone number is (254) 865-5911, ext. 340.

COUNTY OF CORYELL §
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NOTICE OF CALL FOR BIDS §



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LEASE OF REAL PROPERTY

The objective in issuing this Notice of Call for Bids is to solicit bids from qualified companies or individuals that are interested in leasing up to 5 (five) acres of the Coryell County real property located at 1300 Coryell City Rd., Gatesville, Texas, being a part of the 33.37 acres out of the H. Farley Survey, Abstract 352, for a purpose approved by the Court.

BID START DATE: March 27, 2023

BID CLOSING DATE: April 18, 2023

CONTRACTOR SELECTION: April 25, 2023, at Commissioners' Court Session

All qualified companies or individuals interested in providing bids for lease of real property detailed herein, should respond with a written proposal to the County. Final selection will be made in accordance with the policies and administrative directive of the County and other statutory provisions. Responses must be received by April 18, 2023, at 11:00 a.m., to Coryell County, Office of the County Attorney, 210 S. 7th St., Gatesville, TX 76528 after which time and date they will no longer be accepted. Late responses will be returned and will not be considered. Responses may be mailed or delivered in person. The complete bid documents are available on the Coryell County website at: www.coryellcounty.org or in the Office of the County Attorney. Telephone number is (254) 865-5911, ext. 340.

TERMS AND CONDITIONS OF CALL FOR BIDS

1. GENERAL CONDITIONS:
 - a) Bidders are advised that all County contracts are subject to all legal requirements provided for in any applicable County Ordinances, or State of Texas and Federal statutes.
 - b) No officer or employee of the County shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, except on behalf of the County as an employee.
2. PREPARATION OF BIDS:
 - a) All information required by the bid form shall be furnished. The bidder shall sign in ink the Call for Bid documents stating the company or individual name and address where required.
 - b) Unit prices shall be shown.
3. CLARIFICATION OF BID SPECIFICATIONS:

A bidder may, if in doubt as to the true meaning of the specifications or other bid documents or any part thereof, submit to the Coryell County Attorney on or before 7 (seven) calendar days prior to scheduled bid opening, a request for clarification. All such requests for information shall be made in writing and the person submitting such request shall be responsible for its prompt delivery. Any interpretation of the bid will be made only by Addendum duly issued. A copy of such addendum will be mailed or delivered to each known bidder. The County will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract.
4. INSPECTION OF PREMISES

Prospective respondents may inspect the premises upon coordination with the Coryell County Attorney, Brandon Belt at (254) 865-5911, ext. 340. Inspections shall be scheduled on or before April 10, 2023.
5. SUBMISSION OF BIDS:
 - a) Bids and changes thereto shall be enclosed in sealed envelopes addressed to Coryell County Attorney, 210 S. 7th St., Gatesville, Texas 76528. The name and address of the bidder and the closing date and time shall be placed on the outside of the envelope.
 - b) Bids must be submitted on the forms furnished. Telegraphic or faxed bids will not be considered.
6. AWARD OF LEASE CONTRACT:
 - a) The lease contract will be awarded to the highest responsible bidder, conforming to the Call for Bid, whose bid is most advantageous to the County, price and other factors considered.

- b) Written notice of award will be furnished to the successful bidder.
- c) A binding contract will be drafted after the approval of a bid by the County.

7. ASSURANCE OF COMPLIANCE - PERFORMANCE & LIABILITY BOND:

a) The successful bidder shall be required to furnish, as a part of the contract acceptance, a bond or other insurance sufficient to protect the County from liability in the use of said leased property, in an amount of no less than \$1,000,000. Evidence of required bonds and insurance shall be presented prior to execution of a lease contract. Insurance policies to be carried under the agreement shall not be changed or canceled without prior written notification to the County. Insurance coverage shall include the following:

- 1) Premises operations
- 2) Independent contractors
- 3) Products/completed operations
- 4) Personal injury
- 5) Medical payments
- 6) Underground hazard
- 7) Explosion and collapse hazard

8. BID SHEET:

**OFFER TO LEASE UP TO 5 (FIVE) ACRES OF REAL PROPERTY LOCATED AT
1300 CORYELL CITY RD., GATESVILLE, TEXAS:**

NUMBER OF ACRES REQUESTED TO LEASE: _____

PROPOSED PURPOSE FOR LEASED PREMISES: _____

AMOUNT PER MONTH OF LEASE PAYMENT TO COUNTY: \$_____

(bid amount written out)

FROM:

NAME

PHONE

DATE

ADDRESS

CITY, STATE, ZIP CODE

PRINTED NAME

SIGNATURE